

Meeting Minutes
Griffiss Local Development Corporation
584 Phoenix Drive Rome, NY - WebEx
October 20, 2022 - 4:00 PM

Members Present: Jim Cusack, Elis Delia, Frank Vetrone, Kevin Martin; Eric McDiarmid, Deb Grogan, Franca Armstrong, and Evan DeGennaro via Tele-Conference

Others Present: Steve DiMeo, Nicholas Bruno, Hannah Phillips, Maureen Carney, Shawna Papale, Bill Vanshufflin, Jef Saunders, and Mike Callan

Chair Delia called the meeting to order at 4:03 PM.

Upon a motion by Mr. Cusack, which was seconded by Mr. Vetrone, the GLDC Board of Directors unanimously approved the meeting minutes from

Ms. Carney presented the interim monthly financial statements for September and provided details on the presented notes. Revenues and expenses are in line with expectations. Ms. Carney is currently working on the general operating budget for 2023. There was concern over the steam costs for 2023 and discussion ensued regarding the Griffiss Steam to Natural Gas conversion project. Ms. Carney stated she expected to have a Finance Committee meeting on November 9. No other questions were raised.

Mr. Vanshufflin requested a resolution from the GLDC Board to authorize the use of funds for a State Economic and Infrastructure Development Grant from the Northern Border Regional Commission for upgrades portions of track at Griffiss. A resolution for this project has already been issued by this board, but an additional *sister grant* that will help fill the funding gap for the upgrades requires an additional resolution.

Upon a motion by Mr. Martin, which was seconded by Mr. Vetrone, the GLDC Board of Directors authorized Steve DiMeo and Elis Delia the power to negotiate, execute and deliver the terms of a Grant Agreement from the Northern Border Regional Commission, and Project Agreement with MHWA.

Conversation ensued on the total cost of the project and how the infrastructure of the project to support business entities at the Griffiss Park. No further questions were raised.

Mr. DiMeo provided an update on the Kelberman Center at the Griffiss Institute. There are multiple facets of this project and some additional studies required before they're able to move forward.

Mr. DiMeo provided an update on development of the Triangle Parcel at Griffiss International Airport and EDGE/GLDC's interactions with Oneida County, and discussions with attraction projects with the Griffiss International Airport.

No old business was raised.

At 4:20 PM, the meeting was adjourned by Chair Delia.

Respectfully Submitted on behalf of Laura Cohen, Secretary:

A handwritten signature in blue ink, appearing to read "Nick Bruno", with a stylized flourish at the end.

Nicholas Bruno